
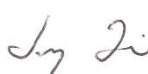


AMGH & SHHA Common Board of Directors – Minutes

Open Session

Committee:		Common Board of Directors	
Date:	January 12, 2023	Time:	4:00 p.m. - 6:00 p.m.
Location:	MS Teams		
Chair:	Glen McNeil (acting)	Recorder:	Stevie Cowdrey
Present:	Aileen Knip, Allan Ball, Anthony Hodsman, Brian Heagle, Christie MacGregor, Heather Hern, Jane Sager, Laura Stire, Pat O'Rourke, Steve Ireland, Susan Reis, Tara Oke Dr. Aaron Daters, Jimmy Trieu, Dr. Mark Nelham, Michelle Wick, Dr. Sean Ryan, Dr. Shannon Natuik		
Guests:	Matt Trovato, Paul Clarry, Bob Currie		
Regrets:	Bob Robson, Bruce Shaw		
1 Call to Order/Welcome			
1.1	<u>Call to Order/Welcome</u> <ul style="list-style-type: none"> Mr. McNeil welcomed everyone and called the meeting to order at 4:05 p.m. 		
2 Education			
2.1	<u>Master Planning Review</u> <ul style="list-style-type: none"> Paul Clarry of Paul Clarry Healthcare Infrastructure Planning Inc. and Bob Currie of WalterFedy walked the Board through the upcoming Master Planning process. Population and disease projections will be used to help shape this plan. Every hospital is expected to have and maintain a master program and a master plan, regardless of whether or not capital dollars are being sought. Note that if projects are over \$20M, a treasury board approval is needed. If under \$20M and pre-cap submission is approved, you then have 36 months to start construction. There will be a check at each stage with formal approval to move forward. It's not the plan that needs ministry approval, it's the projects. We need to provide 3 options, and indicate the preferred option, as well as the project or project(s) that will get us there. The Common Board will have a role in building community and political support for the capital projects that are decided upon. <ul style="list-style-type: none"> Recall we need to raise 10% of capital cost, plus the equipment. <p>Mr. Clarry and Mr. Currie left the meeting at 5:06 p.m.</p>		
2.2	<u>Skills Matrix Introduction</u> <ul style="list-style-type: none"> Mr. Ireland introduced the skills matrix previously used by AMGH BOD. This tool allows the Board to identify specific areas of need which can then be targeting during recruitment, or education, etc. The Governance & Nominating Committee is suggesting that this skills matrix be completed by the Common Board to establish a baseline to build upon. 		
3 Approvals and Updates			
3.1	<u>Declaration of Conflict of Interest</u> <ul style="list-style-type: none"> Mr. McNeil asked if anyone had a conflict of interest to declare based on information contained in the package. <ul style="list-style-type: none"> None. 		
3.2	<u>Agenda</u> <ul style="list-style-type: none"> Approval/Changes <ul style="list-style-type: none"> None. <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the open session agenda as presented for the January 12, 2023 Common Board of Directors Meeting. CARRIED.</u></p>		
3.3	<u>Previous Minutes</u> <ul style="list-style-type: none"> Approval/Changes <ul style="list-style-type: none"> None. 		

	<u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve the December 8, 2022 Common Board of Directors open session minutes as presented. CARRIED.</u>	
4	Consent Agenda	
4.1	Standing Reports	
i.	Report of President & CEO	2023-01 CEO Report to Board
ii.	Report of CNE/VP Clinical Services	2023-01 CNE Report to Board
iii.	Report of AMGH Chief of Staff	2023-01 AMGH COS Report to Board
iv.	Report of SHHA Chief of Staff	2023-01 SHHA COS Report to Board
v.	Report of AMGH President of Medical Staff Association	2023-01 AMGH Pres. MSA Report to Board
vi.	SHHA Patient Experience Story	SHHA Pt Exp. Story
4.2	Verbal Updates	
i.	<u>Report of President & CEO</u> <ul style="list-style-type: none"> • Both the new logo and name were subjected to a copyright review and are cleared for use. It was suggested that we trademark these items, but this process cannot start until we start using the name and logo in day-to-day operations. <ul style="list-style-type: none"> ○ CEO is working on a communication plan with hopes to implement use by February 1. • Trademark process takes 6-8 months to complete. • Plans also underway to reveal our new strategic plan in parallel with the new name and logo. 	
ii.	<u>Report of CNE/VP Clinical Services</u> <ul style="list-style-type: none"> • Ms. Wick extended her thanks to our staff for all their work during the recent extreme weather event. • Currently experiencing some nursing recruitment challenges as peer organizations are offering compensation outside of the collective bargaining agreements. <ul style="list-style-type: none"> ○ SHHA has had 2 casual staff resign as a result of this. • HPAOHT accreditation plans underway. Tagline is “improving quality together” • Regional access to services is becoming challenging. This includes orthopedic and STEMI services, and even our own OR, and OB services. 	
	<u>Action:</u> <ul style="list-style-type: none"> • Distribute a note of thanks to all staff and physicians for their contribution to our hospitals during the recent storm. 	<u>By Whom/When:</u> <ul style="list-style-type: none"> • CEO & Mr. McNeil/as able.
iii.	<u>Report of AMGH Chief of Staff</u> <ul style="list-style-type: none"> • No further additions. 	
iv.	<u>Report of SHHA Chief of Staff</u> <ul style="list-style-type: none"> • SHHA is still working through the professional staff by-laws and anticipating completion by March. If significant, proposed changes will be presented to AMGH MAC. 	
v.	<u>Report of AMGH President of Medical Staff Association</u> <ul style="list-style-type: none"> • Experiencing significant ongoing pressures on core services –often feel like we are being forced to do more with less. • As outlined in the report, Dr. Daters is suggesting a Hospitalist model to assist with some of these pressures. <ul style="list-style-type: none"> ○ Mr. McNeil indicated that the CEO can bring forward any recommendations in this regard if needed. 	
4.3	Committee Minutes - Previous	
i.	Governance & Nominating	2022-11-18 G&N Minutes
ii.	Medical Advisory Committee	2022-11-16 AMGH MAC Minutes 2022-11-10 SHHA MAC Minutes
iii.	Community Engagement Committee	2022-09-15 CAC Minutes
	<u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve and accept the consent agenda as presented. CARRIED.</u>	
5	Business Arising from the Minutes	
6	Committee Reports	
i.	<u>Audit & Finance</u>	

	<ul style="list-style-type: none"> SHHA is currently sitting at an operating deficit of \$510K. Cash flow is becoming a concern. Recall that biggest driver is the operation of 3 surge beds without associated funding. AMGH is sitting in a surplus position. However, there are high priority capital needs that are currently unfunded. 		
ii.	<u>Executive & Resources</u> <ul style="list-style-type: none"> No major issues to bring forward at this time. 		
iii.	<u>Governance & Nominating</u> <ul style="list-style-type: none"> The common committee Terms of Reference are currently being presented at the committee level for feedback. They will come back to G&N for further review prior to being presented to the Common Board. OHA self-assessment results were recently reviewed, with recommendations under new business. 		
iv.	<u>Medical Advisory Committee</u> <ul style="list-style-type: none"> No update. 		
v.	<u>Community Engagement Committee</u> <ul style="list-style-type: none"> Recently held the first common CEC meeting. It was very positive and the importance of the committee’s role in liaising with our communities, and navigating questions and concerns was emphasized. 		
7	New Business		
7.1	<u>G&N Recommendation: OHA Board Self-Assessment Survey</u> <ul style="list-style-type: none"> As outlined in the meeting materials, the Governance & Nominating Committee is suggesting that the Common Board participate in the next instance of the OHA board self-assessment tool. An education session around the tool should be scheduled. <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: to accept recommendation #1 and #2 from the Governance & Nominating Committee and that the Common Board undertake to participate in the OHA survey in 2023 to establish a new baseline for comparison; and that an education session for the Common Board on the nature of the survey questions and how the Board has addressed the various aspects being surveyed be scheduled. CARRIED.</u></p>		
8	In-Camera Session		
8.1	<u>Move Into In-Camera</u> <ul style="list-style-type: none"> Previous Minutes Human Resources <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To move into the in-camera session at 5:34 p.m. CARRIED.</u></p>		
8.2	<u>Motions to Move out of In-Camera</u> <ul style="list-style-type: none"> <p><u>MOVED AND DULY SECONDED</u> <u>MOTION: To approve January 2022 credentialing report as presented in-camera. CARRIED.</u></p>		
9	Board Evaluations		
9.1	<u>Evaluations</u> <ul style="list-style-type: none"> Board members were reminded to complete the board effectiveness and peer evaluations via SurveyMonkey. 		
10	Next Meeting		
10.1	Date	Time	Location
	February 9, 2023	4:00-6:00 p.m.	MS Teams
11	Adjournment		
11.1	<u>Adjournment</u> <u>MOVED AND DULY SECONDED</u> <u>MOTION: To adjourn the January 12, 2023 Common Board of Directors meeting at 6:09 p.m. CARRIED.</u>		
Signature			
			
Mr. Glen McNeil, Acting Chair		Mr. Jimmy Trieu, President / CEO & Secretary of the Board	